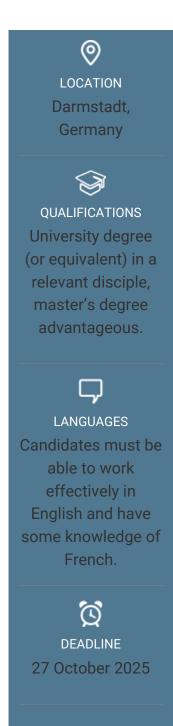
# VN 25/58 Quality Management Engineer

Within the Quality Management Unit (QM Unit) of the EUMETSAT Directorate, the Quality Management Engineer supports the Head of Quality Management (H/QM) to manage the evolution of the EUMETSAT Management System (EMS) in conformity with the applicable ISO standards' requirements. The QM engineer assesses and monitors the management of the EMS process and risks, coordinates the implementation of the related treatment plans, manages associated EMS process reviews and all changes to ensure the suitability of the EUMETSAT Management System for EUMETSAT's organisational needs.

The successful candidate will demonstrate the ability to provide a significant added value to the QM team and to the entire organisation to achieve the required ISO certifications of the management system, fulfilment of relevant strategic and organisational objectives, identification and treatment of the EMS processes risks and the improvement of the EMS in order to be efficient and effective. Additionally important is to ensure the integration of the EMS with the existing Information Security and Business Continuity Management systems and with new management systems which may be implemented in future.

#### **Duties**

- Support H/QM to plan, coordinate and implement the evolution of the EUMETSAT Management System (EMS) in conformity with the applicable ISO standards' requirements and fulfilling the strategic and organisational objectives, monitor the suitability and overview of the changes coordinating their implementation across the organisation in cooperation with all departments and divisions and their heads,
- Manage and coordinate
  the Annual Process
  Review Plan, support the
  relevant process pilots,
  departments and
  divisions to perform
  process reviews, perform
  follow-up and implement
  necessary changes in the
  EMS processes and in the
  process modelling tool.
  Support the QM Officer in
  the Management Reviews
  with inputs from the
  Process reviews;
- Provide EMS and process modelling relevant training, support H/QM in



- fulfilling the applicable external and internal requirements;
- Execute Internal Quality
  Audits, as a Lead and
  Support Auditor
  (according to ISO 9001,
  ISO 27001 and ISO 22301
  standards) following the
  internal practices and
  external standards (ISO
  19011), using a risk based audit approach,
  focusing on efficiency
  and effectiveness of
  processes;
- organising and preparing internal/external training on quality topics;
- Lead, support and contribute to the internal projects lead by QM Unit;
- Contribute to the assessment, monitoring and evolution of EMS processes risks and implementation of the related opportunities for improvement and treatment plans.

## Skills and Experience

- Proven experience working with quality management systems in international organisations, for complex programmes, projects or system/products, ideally in a high technology company and complex international environment;
- Knowledge and demonstrated experience in implementing ISO 9001, ISO 27001 and ISO 22300, AS 9100 and ECSS series of standards
- Knowledge and hands-on experience of risk management (with focus on risk analysis and risk treatment) in high technology company and complex international environment
- Knowledge and hands-on experience of process modelling and process re-engineering theories and techniques;
- Demonstrated experience coordinating change management initiatives within complex organisations, with proven track record of innovation and driving change;
- Hands on experience and relevant qualifications of performing internal quality audits (the qualifications of internal auditor according to the ISO 9001, ISO 27001 and ISO 22301 are mandatory, qualifications according to other standards are nice to have);
- Experience managing projects, including planning, monitoring milestones and proactively ensuring timely completion;
- Experience working in international teams together with excellent interpersonal and communication skills demonstrating a sense of responsibility, initiative and proactive problem solving;
- Experience in interacting with senior management of international organisations.

### **Employment Conditions**

The initial contract will be of 4 years' duration, with subsequent 5 year contracts being awarded thereafter, subject to individual performance and organisation requirements. There is no limit to the amount of follow-up contracts a staff member can receive up to the EUMETSAT retirement

age of 63 and there are certainly opportunities to establish a long career perspective at EUMETSAT.

This post is graded A2/A4 on the EUMETSAT salary scales. The minimum basic salary for this post is EURO 7,340 per month (net of internal tax but excluding pension contribution and insurances) which may be negotiable on the basis of skills and experience. The salary scale provides for increments on the anniversary of taking up employment, and scales are reviewed by the EUMETSAT Council with effect from 1 January each year. In addition to basic salary, EUMETSAT offers attractive benefits. Further information, including salary details, is available on the EUMETSAT web site.

EUMETSAT is committed to providing an equal opportunities work environment for men and women.

Please note that only nationals of EUMETSAT Member States may apply. The EUMETSAT Convention requires that Staff shall be recruited on the basis of their qualifications, account being taken of the international character of EUMETSAT.

#### About EUMETSAT

EUMETSAT is Europe's meteorological satellite agency. Its role is to establish and operate meteorological satellites to monitor the weather and climate from space - 24 hours a day, 365 days a year. This information is supplied to the National Meteorological Services of the organisation's Member States in Europe, as well as other users worldwide.

EUMETSAT also operates several Copernicus missions on behalf of the European Union and provide data services to the Copernicus marine and atmospheric services and their users.

As an intergovernmental European Organisation, EUMETSAT has 30 Member States (Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.)

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