

VN 26/41 Copernicus Programme Management Officer

EUMETSAT is Europe's meteorological satellite agency. Its role is to establish and operate meteorological satellites to monitor the weather and climate from space – 24 hours a day, 365 days a year. This information is supplied to the National Meteorological Services of the organisation's Member States in Europe, as well as other users worldwide. EUMETSAT will also operate, on behalf of the European Union, Copernicus satellites and instruments to provide data and support services to Copernicus users on marine information, atmospheric composition and climate change.

EUMETSAT is seeking an experienced professional to join the Copernicus Programme Office (CPO) in the Operations and Support to Users (OPS) Department.

The Programme Management Officer supports the EUMETSAT Copernicus Programme Manager in delivering EUMETSAT's contributions to the EU Copernicus Programme, in line with the EU–EUMETSAT Agreement. The role supports coordination with the European Commission (EC), the European Space Agency (ESA), and other Copernicus partners, and contributes to enhancing programme visibility. Key responsibilities include programme planning and scheduling, action management, progress monitoring, analysis and reporting, and providing support to technical, cost, and schedule assessments.

Duties

- Support the Head of the Copernicus Programme Office (H/CPO) and Copernicus Mission Managers in day-to-day management activities, including regular review and analysis of programme schedules, deliverable status, and identification of issues requiring action within EUMETSAT or with partners.
- Maintain the Copernicus Programme Office Information baseline in the EUMETSAT corporate Information Management tools.
- Lead the preparation of Copernicus programme outreach and awareness reports (e.g. Copernicus Data User Uptake Report), in close coordination with the User Services and Communications



LOCATION

Darmstadt,
Germany



QUALIFICATIONS

University degree in
relevant discipline
or equivalent
vocational
experience



LANGUAGES

Candidates must be
able to work
effectively in
English and have
some knowledge of
French.



DEADLINE

21 October 2026

- Contribute to progress reporting to the European Commission, EUMETSAT Member States, and the EUMETSAT Management Board, including the definition, maintenance, and continuous improvement of programme KPIs and dashboards. Interface with relevant matrix functions, supporting coordination between the Copernicus Programme Office and administrative, user services, scientific, and mission development divisions.
- Prepare and support internal and external meetings and briefings, including capturing actions, monitoring follow-up, and escalating critical issues to the H/CPO and Copernicus Mission Managers.
- divisions, and contribute to broader outreach activities.
- Manage contracts or studies related to the Copernicus programme uptake, development of tools and dashboards supporting internal and external reporting and outreach.

Skills and Experience

- Understanding of Copernicus, Earth Observation programmes, or similar institutional frameworks
- Solid understanding of programme/project management principles, including planning, scheduling, and monitoring
- Ability to understand and synthesise complex issues, coupled with good interpersonal, team-working and organisational skills and judgement, in particular as regards evaluation of priorities;
- Excellent reporting and writing skills.
- Experience contributing to outreach, reporting, and communication activities

Employment Conditions

The initial contract will be of 4 years' duration, with subsequent 5 year contracts being awarded thereafter, subject to individual performance and organisation requirements. There is no limit to the amount of follow-up contracts a staff member can receive up to the EUMETSAT retirement

age of 63 and there are certainly opportunities to establish a long career perspective at EUMETSAT.

This post is graded A2/A4 on the EUMETSAT salary scales. The minimum basic salary for this post is EURO 7,553 per month (net of internal tax but excluding pension contribution and insurances) which may be negotiable on the basis of skills and experience. The salary scale provides for increments on the anniversary of taking up employment, and scales are reviewed by the EUMETSAT Council with effect from 1 January each year. In addition to basic salary, EUMETSAT offers attractive benefits. Further information, including salary details, is available on the EUMETSAT web site.

EUMETSAT is committed to providing an equal opportunities work environment for men and women.

Please note that only nationals of EUMETSAT Member States may apply. The EUMETSAT Convention requires that Staff shall be recruited on the basis of their qualifications, account being taken of the international character of EUMETSAT.

About EUMETSAT

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EUMETSAT also operates several Copernicus missions on behalf of the European Union and provide data services to the Copernicus marine and atmospheric services and their users.

As an intergovernmental European Organisation, EUMETSAT has 30 Member States (Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.)

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